

Lotus IT Hub

Module 01 :

- Grammar & Vocabulary
- Nouns, Verbs, Adverbs, Tenses, Idioms, Punctuations Implementation of Grammar in sentence formation Building Vocabulary.

Module 02:

- Communication – Part 1
- Barriers of Communication Speaking & Listening Effectively Idioms, Phrases & Proverbs Comprehension & Composition

Module 03:

- Communication – Part 2
- Writing Skills (Email, Business Correspondence)Reading Skills (focus on voice modulation)Extempore & Group Discussions Smart English V/S Normal English Testing & Evaluation

Module 04 :

- Accent Neutralization
- Diction Analysis Pronunciation Power Guide Introduction to Vowel & Consonants Intonation Syllable Stress

Module 05:

- Personality Enhancement
- Attitude Management Killing Nervousness & Building Confidence Body language & Dress Code Role Play (Real life Conversation- 30)

Module 06:

- Interview Skills
- Resume format Personal Interview Techniques

Course Highlights:

Systemized Approach, Enhanced Vocabulary Emphasis on Verbal Communication through Role play, GD Accent Neutralization Email Drafting Business Communication

Personality Development

- Communication Skills
- Public Speaking
- Body Language- Non-verbal
- Organizing Thoughts / Story Telling
- Presentation Skills
- Confidence Building
- Hesitation Removal
- Shyness Removal
- Leadership/Skills
- Developing Leadership Traits
- Assertiveness
- Handling Peer Pressure and bullies

- SWOT Analysis
- Time Management
- Team Work
- Decision Making
- Initiative Taking
- Life Skills
- Stress Management
- Conflict Management
- Anger Management
- Positive Thinking
- Inter-personal Skills
- Improving concentration
- Social Etiquettes and Pleasing mannerisms

BENEFITS OF THE PUBLIC SPEAKING, PERSONALITY DEVELOPMENT AND PRESENTATION SKILLS COURSE

- Increased ability of kids to overcome anxiety and nervousness when preparing for public speaking
- Increased confidence in public speaking
- Ability to make quality speeches/presentations
- Improved English grammar, tenses and vocabulary and fluency in speaking
- Knowing new techniques to enhance your public speaking style
- More awareness of interpreting verbal and non-verbal signals to the audience
- Improved dressing sense
- Making your meaning clear to the audience by keeping them focused on you and your message would be easier after this public speaking course
- Through Video Recording & Action Replay, Speak with Confidence and Style in any Situation